

May 27, 2025

The Bremer County Board of Supervisors met in session on Tuesday, May 27, 2025 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Brunkhorst second to approve the agenda.

Brunkhorst moved/Cerwinske second to approve the 5/20/25 minutes.

Cerwinske moved/Brunkhorst second to approve claims as listed below and authorize the Auditor to issue checks.

Brunkhorst moved/Cerwinske second to approve payroll changes for Preston Burman, Secondary Roads Bridge Crew Lead, from \$31.89/hr. to \$33.81/hr., annual budget increase retro effective 7/1/24; Paige Wood, CBS Direct Care Staff, from \$17.25/hr./\$10.40/hr. sleep time to \$17.50/hr./\$10.50/hr. sleep time, step increase effective 5/25/25; Treasurer’s Office Clerks, annual budget increase & step plan effective 6/15/25; Rebecca Elsamiller, from \$20.61/hr. to \$21.23/hr., Cheyenne Zoll, from \$18.75/hr. to \$19.31/hr., Carrie Zweibohmer, from \$23.61/hr. to \$24.32/hr.

Brunkhorst moved/Hildebrandt second to approve a payroll change for Katherine Cerwinske, Treasurer’s Office Clerk, from \$20.61/hr. to \$21.23/hr., annual budget increase & step plan effective 6/15/25. Ayes: Hildebrandt, Brunkhorst. Abstain: Cerwinske citing conflict of interest.

Brunkhorst moved/Hildebrandt second to approve the FY26 wage sheets as presented.

Hildebrandt led discussion in regard to the FY25 close out of Mental Health & Disability services, sharing information from the East Central Region Mental Health & Disability Services board meeting.

Cerwinske moved/Brunkhorst second to open the Public Hearing for a FY25 budget amendment. Barbara Meeker, HR Mgr. present. No comments received. Cerwinske moved/Brunkhorst second to close the Public Hearing. Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-54: FY25 Budget Amendment. WHEREAS the FY25 Budget originally adopted April 23, 2024 and amended on December 10, 2024 and April 8, 2025 requires a decrease in expenditures for the department of Local Option Sales Tax as well as an increase in expenditures for the departments of Courthouse, County Engineer, and Capital Projects/Insurance, and WHEREAS a public hearing concerning the proposed amendment was held on May 27, 2025, THEREFORE, BE IT RESOLVED by the Board of Supervisors to amend the FY25 Budget as published and in accordance with Iowa Code Section 331.435. So Passed and Adopted this 27th Day of May, 2025.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-55: FY25 Budget Amendment Appropriation. WHEREAS the FY25 Budget was amended to account for increases in expenditures adopted in the original published budget and subsequently amended budget. BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa that the following appropriation changes are made to the respective department for fiscal year ending June 30, 2025, as presented in the following table:

Department Name	Appropriated	Change	New Appropriation
12 Courthouse	\$111,633	\$5,000	\$116,633
17 Local Option Sales Tax	\$1,740,600	-\$385,600	\$1,355,000
20 County Engineer	\$8,030,657	\$270,000	\$8,300,657
41 Capital Projects/Insurance	\$555,682	\$105,000	\$660,682

So Passed and Adopted this 27th Day of May, 2025.

Board/Committee updates: Brunkhorst attended EMS System Advisory Council, Veteran’s Affairs Commission & Central IA Juvenile Detention Board meetings; Hildebrandt attended East Central Region Mental Health & Disability Services Board meeting.

Board met with Barbara Meeker, Human Resource Mgr., for a department update.

Board discussed recording board meetings. Nate Koehler & Brent Pecenka, MIS, presented a quote for equipment for recording board meetings. Discussion to be continued.

Board met with Landon Moore, County Engineer, for a weekly department update. Brunkhorst moved/Cerwinski second to adopt an amended FY25 IDOT Bremer County Secondary Road Budget.

Steven Jordan, Election Clerk, Stephenie Steege, Auditor’s Office Clerk & Shelley Wolf, Auditor, presented a proposal for entering into a contract with an Election Management Software provider. Darius Robinson, Co. Attorney, present.

Board met with Patrick Myers, Project Mgr., Miron Construction Co., Inc. & Scott LaRue, GIS/Maintenance. Cerwinski moved/Brunkhorst second to authorize the Board Chair to sign a Certificate of Substantial Completion for part of Phase I of the Courthouse addition and renovation project including the entry vestibule, exterior concrete work, sidewalks, landscaping & part of the parking lot. Board reviewed 3 estimates received for landscaping in front of the Courthouse. Brunkhorst moved/Cerwinski second to accept the quote from Wells Hollow Landscaping for \$39,961.18 for restoration and a Keystone retaining wall on the front/south side of the Courthouse.

Brunkhorst moved/Cerwinski second to adjourn at 10:43 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the May 27, 2025 meeting of the Bremer County Board of Supervisors.

Dewey Hildebrandt, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 5/27/25:

Ahlers & Cooney PC	Legal Services	63.00	
Alliant Energy - IP&L	Utilities	653.35	3
Blackhawk Environmental Testing, Inc.	Testing Services	12,384.25	
BMC Aggregates LC	Road Rock	126.08	
Bremer Co Treasurer	Drainage District 5 Assessment	20,390.00	5

Bruening Rock Products, Inc.	Road Rock	770.04	
Bully Fabrication	Misc. Materials	1,667.00	
Campbell Supply Co	Parts	246.50	3
Capital Sanitary Supply Co Inc	Jail Supplies	107.24	
Central Iowa Distributing Inc	Custodial Supplies	264.00	
City of Tripoli	Utilities	92.38	
Cooley Sanitation LLC Cooley Pumping	Landfill Waste Disposal	3,500.00	
Crawford Supply Co	Commissary Supplies	237.72	
Crystal Heating & Plumbing Inc	Septic Pumping	280.00	
Elizabeth A Fagerlind	Custodial Services	650.00	
Fastenal Co	Safety Equipment	53.23	
Gordon Flesch Co Inc	Copier Lease	321.57	2
I & S Group Inc	Architect Fees	12,576.76	
Iowa Culvert and Supply	Culvert Supplies	3,762.00	
ISCTA	Membership Dues	250.00	
Jerry Roling Mts Inc	Vehicle Maintenance	226.73	
John Deere Financial	Maintenance Supplies	242.94	
Judisch TK, LLC	Rent Assistance	650.00	
Kahn Tile Supply LLC	Misc. Supplies	3.99	
Kc Auto Body Ltd	Insurance Deductible	350.00	
Keefe Supply Co	Commissary Supplies	3,192.96	
Leonard J Schmidt	Camp Collector Fees	292.80	
Lindley Sharp	Mileage Reimbursement	21.00	
MCI	Phone Service	29.13	
Microbac Laboratories, Inc	Water Tests	72.25	
MidAmerican Energy Co	Utilities	29.10	
Napa Auto Parts	Equipment Supplies	149.78	
Occupational Health MercyOne Medical	Contract Nursing/Consortium Fee	1,600.00	2
Office Express	Office/Maintenance Supplies	456.52	2
Owens King Co	Annual Storage	380.00	
Roling Ford LLC	Vehicle Maintenance/Parts	502.54	2
RTC Communications	Utilities	34.29	
Stanard & Associates Inc	Education Materials	121.00	
Storey Kenworthy /Matt Parrott	Office Supplies	180.76	
Summit Food Service LLC	Inmate Meals	11,150.37	
Superior Welding Supply Co	Misc. Supplies	47.94	
The Shredder	Document Shredding	48.00	
Us Cellular Corp	Cell Service	306.93	2
Velda J Lillibridge	Camp Collector Fee	10.00	
Verizon Wireless	Mobile Data	40.01	
Visa	Business Expense	2,844.40	8
Waverly Utilities	Utilities	3,431.47	2
		84,810.03	
Asr			
Leaf	Copier Lease	241.46	
Ne District ISAA	Membership Dues	500.00	
Schneider Geospatial LLC	Software Agreement	30,900.00	
	Total	31,641.46	

CBS

MidAmerican Energy Co	Utilities	11.14	
Miller Hardware	Maintenance Supplies	53.97	
Regional Transit Commission	Transportation	1,200.00	
The Shredder	Document Shredding	48.00	
Verizon Wireless	Mobile Data	320.08	
Visa	Business Expense	693.20	
Waverly Utilities	Utilities	2,432.25	3
	Total	4,758.64	
	Grand Total	121,210.13	